OFFICE USE ONLY	Client no.:	Date received: / /	Application no.:

INZ 1015

IMMIGRATION NEW ZEALAND

Work Visa Application

based on qualifications, employment or humanitarian reasons

Refer to the Work Visa Guide

The *Work Visa Guide (INZ 1016)* contains important information about the requirements for a work visa and how to complete the form. It can be downloaded from www.immigration.govt.nz/forms.

Documents required

Use the checklist on page 2 of this form to find out which documents you must provide. If you have not provided the correct documents, we will return your application.

Including your family

You cannot include family members on this form. Your partner must use the *Partnership Visa Application (INZ 1198)*. Dependent children must use the *Student Visa Application (INZ 1012)* if they have reached school age or the *Visitor Visa Application (INZ 1017)* otherwise.

Who cannot use this form

This form cannot be used for some types of work visa. These work visas have separate forms that can be found at www.immigration.govt.nz/forms. Do not use this form to apply for a visa under the following categories:

- Partnership
- Working holiday scheme
- Recognised seasonal employer
- China Skilled Work
- Performing Artists, Entertainers and Entertainment Industry Personnel.

Immigration Advisers Licensing Act 2007

Under the Immigration Advisers Licensing Act 2007 it is an offence to provide immigration advice without being licensed or exempt. If your immigration adviser is not licensed when they should be, Immigration New Zealand will return your application.

For more information and to view the register of licensed advisers, go to the Immigration Advisers Authority website www.iaa.govt.nz or email info@iaa.govt.nz.

Lawyers provide immigration advice and are exempt from licensing under the Immigration Advisers Licensing Act 2007. For more information and to view the register of immigration lawyers, go to the New Zealand Law Society website www.lawsociety.org.nz.

When filling in this form, write clearly in English using **CAPITAL LETTERS**.

Application checklist

All applicants must provide:	
☐	Completed, signed application form.
☐	Appropriate application fee.
☐	Two passport-sized colour photographs.
☐	Passport or travel document.
☐	Medical and chest X-ray certificates if required by Section C: Your health.
☐	Police certificates if required by Section D: Your character.
Applications for visas based on employment	
☐	A job offer, including a job description and the details of pay and conditions of the proposed employment.
☐	Evidence of qualifications relevant to my job offer.
☐	Evidence of work experience relevant to my job offer.
☐	Evidence that I have met or am able to meet any necessary New Zealand registration requirements.

Visas based on employment include the following types:

- Essential Skills
- Work to Residence: Accredited Employer
- Work to Residence: Arts Culture and Sports
- Work to Residence: Long Term Skill Shortage List
- Approved in Principle
- Specific Purpose or Event
- Free Trade Agreement special work
- Work exchange
- Religious Worker

Unless listed below, applications for these types of visas do not require additional documents.

If I am applying for...		I must also provide...	
☐	an Essential skills work visa	☐	Completed *Employer Supplementary Form (INZ 1113)* and associated documents.
☐	a Work to Residence: Arts, culture and sport work visa	☐	Completed *Talent (Arts, Culture and Sports) Sponsorship Form (INZ 1091)* and associated documents.
		☐	Evidence of my international reputation in my declared field and evidence I am still prominent in that field.
☐	a Work to Residence: Long Term Skill Shortage List work visa	☐	Completed *Employer Supplementary Form (INZ 1113)* and associated documents.
☐	Silver Fern Practical Experience visa	☐	Completed *Employer Supplementary Form (INZ 1113)* and associated documents.
☐	Specific purpose or event work visa	☐	Description of the specific purpose or event for which I am coming to New Zealand.
		☐	Evidence of the specific purpose or event and if applicable, a completed *Employer Supplementary Form (INZ 1113)*.
☐	Religious worker visa	☐	Completed *Sponsorship Form for Religious Workers (INZ 1190)* and associated documents.
☐	Work exchange visa	☐	Evidence of acceptance to approved work exchange.
		☐	Evidence of medical and dental insurance.
		☐	Evidence I hold (or can purchase) outward travel from New Zealand.
☐	Graduate job search visa	☐	Evidence I have completed a New Zealand qualification that would qualify for points under the Skilled Migrant Category.
		☐	Evidence I have a minimum of NZ$4200 in funds available to maintain myself.
☐	Graduate work experience visa	☐	Evidence I have completed a New Zealand qualification that would qualify for points under the Skilled Migrant Category.
		☐	Completed *Employer Supplementary Form (INZ 1113)* and associated documents.

Note: Detailed information about the type of documents you should provide in support of your application is available from the Immigration New Zealand branch where you will submit your application. Go to www.immigration.govt.nz/contactus and select the appropriate branch.

If your circumstances are not covered in the above list, refer to the Immigration New Zealand website, www.immigration.govt.nz/work, or the Immigration New Zealand Operational Manual, www.immigration.govt.nz/opsmanual, for information about the documents you must provide.

What type of work visa are you applying for?

Visas based on employment

- ☐ Essential Skills
- ☐ Work to Residence: Accredited Employer
- ☐ Work to Residence: Arts Culture and Sports
- ☐ Work to Residence: Long Term Skill Shortage List
- ☐ Approved in Principle
- ☐ Specific Purpose or Event
- ☐ Free Trade Agreement special work
- ☐ Work exchange
- ☐ Religious Worker
- ☐ Other (specify)

Visas based on qualifications gained in New Zealand

- ☐ Graduate job search
- ☐ Graduate work experience

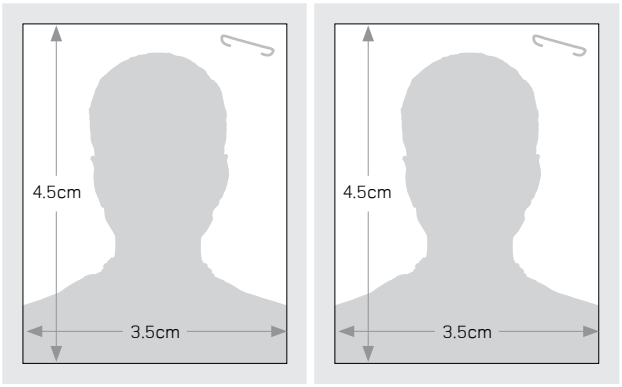
Visas based on humanitarian reasons

- ☐ Refugee or protection status claimant
- ☐ Other (specify)

Section A Personal details

ⓘ For more information about the questions in this section, see 'Completing Section A: Personal details' in the *Work Visa Guide*.

Attach **two** colour passport-size photographs of yourself here.
The photographs must be less than six months old.
Write your full name on the back of both photographs.



A1 Name as shown in passport

Family/last name

Given/first name(s)

A2 Preferred title Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Dr ☐

Other (specify)

A3 Other names you are known by or have ever been known by

A4 Gender ☐ Male ☐ Female **A5** Date of birth D D M M Y Y Y Y

A6 Town/city of birth

Country of birth

A7 Passport details

Number

Country Expiry date D D M M Y Y Y Y

A8 Other citizenships you hold

A9 Partnership status ☐ Single ☐ Separated ☐ Partner ☐ Divorced ☐ Married/in civil union ☐ Engaged ☐ Widowed

Section B Contact details

B1 Your current residential address:

Address

Telephone (landline) | Telephone (mobile)

Email

B2 If you are currently in New Zealand, your most recent overseas address:

Address

B3 Name and address for communication about this application.

☐ Same as address at B1, or ☐ as below

Name

Company name (if applicable) and address

Telephone (daytime) | Telephone (evening)

Email

B4 Do you authorise the person stated at B3 to act on your behalf? ☐ Yes ☐ No

B5 Have you received immigration advice on this application?

ⓘ You can find a definition of immigration advice at www.immigration.govt.nz/advice.

☐ Yes *Make sure that your immigration adviser completes* 'Section H: Immigration adviser's details'.

☐ No

B6 Names and addresses of any friends, relatives, or contacts you have in New Zealand (if applicable).

Name

Address

Relationship | Date of birth (if known) D D M M Y Y Y Y

Name

Address

Relationship | Date of birth (if known) D D M M Y Y Y Y

Section C Your health

For more information about the questions in this section, see 'Completing Section C: Your health' in the *Work Visa Guide*.

C1 Do you have tuberculosis (TB)? ☐ Yes ☐ No

C2 Do you have any medical condition that requires, or may require, one of the following during your stay in New Zealand?

- Renal dialysis ☐ Yes ☐ No
- Hospital care ☐ Yes ☐ No
- Residential care ☐ Yes ☐ No

Residential care is long-term care provided in live-in facilities for the aged or for people with physical, sensory, intellectual, or psychiatric disabilities.

C3 If you have answered **Yes** to any of the questions in C1 and C2, provide details.

C4 Are you pregnant?

☐ Yes Date you are due to give birth D D M M Y Y Y Y *Go to* C5

☐ No *Go to* C6

C5 If you intend to give birth in New Zealand, please indicate how the cost of maternity health services will be paid for and provide the relevant evidence.

☐ Not applicable as I do not intend to give birth in New Zealand.

☐ I am, or will be eligible for publicly-funded maternity health services and have provided evidence of my eligibility.

☐ I will cover the cost myself and have attached copies (not originals) that I have at least NZ$9000 of funds available.

☐ My sponsor has guaranteed to cover the cost and I have attached a completed *Sponsorship Form for Temporary Entry (INZ 1025)*.

Medical certificates you must provide

C6 Will you be in New Zealand for more than six months in total?

☐ No *You do not have to provide a chest X-ray certificate or a medical certificate. Go to Section D: Your character.*

☐ Yes *You may have to provide a chest X-ray certificate and a medical certificate if indicated at* C7.

C7 How long do you intend to stay in New Zealand? If you are in New Zealand, this includes time you have already spent here.

☐ More than six months but not more than 12 months. *You must provide a* Chest X-ray Certificate (INZ 1096) *if you are from, or have visited for more than three months, a place that is not listed as having a low incidence of tuberculosis. See notes below, then go to* C8.

☐ More than 12 months. *You must provide a* Chest X-ray Certificate (INZ 1096) *and a* General Medical Certificate (INZ 1007). *See notes below, then go to* C8.

Notes:

- *Refer to 'Completing Section C: Your health' in the* Work Visa Guide (INZ 1016) *for the 'List of countries, areas and territories with a low incidence of tuberculosis'.*
- *Pregnant women are not required to have an X-ray, unless a special report is required.*
- *You do not need to provide a chest X-ray certificate if you have provided one which was issued less than 36 months ago, with a previous Immigration New Zealand application,* ***unless*** *your health has deteriorated since your previous certificate was issued, or* ***unless*** *you have spent six consecutive months since your previous certificate was issued, in a place not listed as having a low incidence of tuberculosis.*
- *You do not need to provide a medical certificate if you have provided one which was issued less than 36 months ago, with a previous Immigration New Zealand application,* ***unless*** *your health has deteriorated since your previous certificate was issued.*

C8 Tick the option below which applies to you:

☐ I attach **both** a *Chest X-ray Certificate (INZ 1096)* **and** a *General Medical Certificate (INZ 1007)*. *Go to Section D: Your character*

☐ I have attached **only** a *Chest X-ray Certificate (INZ 1096)* because:

- ☐ I am staying between six to 12 months and I am from, or have visited for more than three months, a place that is not listed as having a low incidence of tuberculosis, *go to Section D: Your character*; or
- ☐ I have previously provided a chest X-ray certificate; however:
  - ☐ it was dated by the radiologist more than 36 months ago, or
  - ☐ my health has deteriorated since my last certificate was issued, or
  - ☐ I have spent six consecutive months since my previous certificate was issued, in a place not listed as having a low incidence of tuberculosis. *Go to Section D: Your character.*

☐ I am required to provide a *Chest X-ray Certificate (INZ 1096)*, however, as I am pregnant I am not required to have an X-ray; and:

- ☐ I am not required to provide a *General Medical Certificate (INZ 1007)* at this stage; or
- ☐ I have therefore provided only a *General Medical Certificate (INZ 1007)*. *Go to Section D: Your character.*

☐ I attach only a *General Medical Certificate (INZ 1007)* because I have previously provided a medical certificate, however:

- ☐ it was dated by the medical examiner more than 36 months ago; or
- ☐ my health has deteriorated since my last certificate was issued. *Go to Section D: Your character.*

☐ I do not have to provide a *Chest X-ray Certificate (INZ 1096)* or a *General Medical Certificate (INZ 1007)* at this stage because:

- I have provided a medical certificate and chest X-ray certificate which were issued less than 36 months ago, with a previous Immigration New Zealand application; and
- my health has not deteriorated; and
- I have not spent six consecutive months in a place which is not listed as having a low incidence of tuberculosis since my previous certificate was issued. *Go to Section D: Your character.*

Section D Your character

All applicants must complete this section. If your application is declined for character reasons, Immigration New Zealand may place a notation in your passport indicating that you applied for a visa for New Zealand.

ⓘ For more information about the questions in this section, see 'Completing Section D: Your character' in the *Work Visa Guide*.

D1 Have you ever been convicted for any offence(s) against the law in any country, including New Zealand? ☐ Yes ☐ No

D2 Are you currently:

- under investigation ☐ Yes ☐ No
- wanted for questioning ☐ Yes ☐ No
- facing charges ☐ Yes ☐ No

for any offence(s) against the law in any country, including New Zealand?

D3 Have you been:

- excluded (refused entry) from ☐ Yes ☐ No
- refused a visa by ☐ Yes ☐ No
- removed or deported from ☐ Yes ☐ No

any country, including New Zealand?

If you have answered **Yes** to any of the questions in D1 to D3, provide details below.

Police certificates you must provide

Select the appropriate option to indicate whether you are required to provide a police certificate with this application. Police certificates must be less than six months old when you submit them to Immigration New Zealand.

D4 You must provide police certificates from your country of citizenship and any country you have lived in for five years or more since the age of 17 if:

- ☐ you are applying for a work to residence visa, or
- ☐ you plan to be in New Zealand for 24 months or longer (including any time you have already spent in New Zealand), and, either
  - ☐ you have not provided police certificates to Immigration New Zealand with a previous visa application, or
  - ☐ you have provided police certificates to Immigration New Zealand but those certificates were issued more than 24 months ago.

D5 You do not have to provide police certificates if:

- ☐ you are not planning to be in New Zealand for more than 24 months, or
- ☐ you have already provided police certificates to Immigration New Zealand with a previous visa application and those police certificates were issued less than 24 months ago.

Section E Employment and qualifications

Applicants who hold a current New Zealand work visa may go to Section F: Job offer. All other applicants must complete this section.

E1 If you are currently employed, provide details

Employer's name

Employer's address

Telephone | Email

Your position:

E2 List all periods of previous employment, including self-employment and employment outside New Zealand.

Date from (DD/MM/YY)	Date to (DD/MM/YY)	Name of employer	Location	Type of work/occupation/job title
/ /	/ /			
/ /	/ /			
/ /	/ /			
/ /	/ /			

E3 Give details of all qualifications you hold. If you have no qualifications, write 'No qualifications'.

Name of qualification	Date obtained (DD/MM/YY)	Institution where gained
	/ /	
	/ /	
	/ /	
	/ /	

Section F Job offer

F1 Do you have a job offer in New Zealand? ☐ Yes ☐ No *Go to 'Section G: Declaration by applicant'.*

F2 Name and address of employer who has offered you a job.

Employer's name

Employer's address

Telephone | Email

F3 Name of position offered

Write your ANZSCO occupation code (eg 321212 Diesel Motor Mechanic) if known.

ANZSCO is the Australian and New Zealand Standard Classification of Occupations. You can search the ANZSCO by going to www.immigration.govt.nz/anzsco.

Section G Declaration by applicant

I have provided true and correct answers to the questions in this form.

I agree to tell Immigration New Zealand about any changes to my circumstances (including a change in my employment or partnership status) that occur after making this application.

I agree to leave New Zealand before my visa expires. If I remain in New Zealand after my visa has expired, I may be deported by Immigration New Zealand.

I agree that if I am not entitled to free health care in New Zealand, I will pay for any health care or medical assistance I may require in New Zealand.

I understand that if I have received immigration advice from an immigration adviser and if that immigration adviser is not licensed under the Immigration Advisers Licensing Act 2007 when they should be, Immigration New Zealand will return my application.

I understand that Immigration New Zealand may provide information about my entitlement to work to potential employers via the online VisaView system. VisaView is authorised by legislation.

I authorise Immigration New Zealand to provide information about my health and my immigration status to any health service agency. I authorise any health service agency to provide information about my health to Immigration New Zealand.

I authorise Immigration New Zealand to make any necessary enquiries about information on this form and/or accompanying documentation. I authorise any agency whether in New Zealand or overseas, including but not limited to border or immigration agencies, education providers, financial institutions, foreign embassies, government authorities, healthcare providers, police or other law enforcement agencies, that holds information (including personal information) related to information on this application form and/or accompanying documentation to disclose that information to Immigration New Zealand so that they can:

- make a decision on this application
- answer enquiries about my immigration status once my application has been decided.

☐ I have provided all the documents required by the checklist on page 2.

Signature of principal applicant | Date D D M M Y Y Y Y

■ *A parent or guardian may sign on behalf of a child under 18 years.*

This form has been approved under section 381 of the Immigration Act 2009

Section H Immigration adviser's details

This section must be completed by the applicant's immigration adviser. If the applicant does not have an immigration adviser, this section does not have to be completed.

H1 If you are a licensed adviser, please provide your licence details.

Licence type ☐ full ☐ provisional ☐ limited *List conditions specified in the register*

Licence number 2 0 *Go to Section I: Declaration by person assisting the applicant*

H2 If you are exempt from licensing, tick **one** box below to show why you are exempt from licensing then go to Section I: Declaration by person assisting the applicant.

☐ I provided immigration advice in an informal or family context only, and I did not provide the advice systematically or for a fee.

☐ I have provided immigration advice in the course of my work (employed or volunteer) and that work exempts me from the requirement to be licensed. Indicate the reason for your exemption below.

☐ Lawyer with current New Zealand practicing certificate ☐ Community Law Centre ☐ Citizens Advice Bureau

☐ New Zealand Member of Parliament or staff ☐ New Zealand public servant ☐ Foreign Diplomatic/Consular

See www.immigration.govt.nz/adviserlicensing *for more information about who is exempt from licensing.*

Section I Declaration by person assisting the applicant

This section must be completed and signed by the applicant's immigration adviser, or by any person who has assisted the applicant by providing immigration advice, explaining, translating, or recording information on the form for the applicant. If the applicant does not have an immigration adviser, and no one helped the applicant to fill in this form, this section does not have to be completed.

If you are not exempt under the Immigration Advisers Licensing Act 2007, it is an offence for you to provide immigration advice without holding a license, and Immigration New Zealand will refuse to accept your client's application. More information about immigration adviser licensing can be obtained from the Immigration Advisers Authority website www.iaa.govt.nz, via email info@iaa.govt.nz or by telephone on 0508 422 422.

Name and address of person assisting applicant. ☐ Same as address given at B3, or ☐ as below.

Family/last name

Given/first name(s)

Company name (if applicable) and address

Telephone

Email

I understand that after the applicant has signed this form it is an offence for me to change or add further information, change any documents attached to the form, or attach any further documents to the form. However, if changes are needed, the person making the changes must state on the form what information or documents have been changed and give reasons for the changes.

I note that the maximum penalty for this offence is a fine of up to NZ$100,000 and/or a term of imprisonment of up to seven years.

I certify that the applicant asked me to help them complete this form and any additional forms. I certify that the applicant agreed that the information provided was correct before signing the declaration.

☐ I have **assisted** the applicant as an interpreter/translator

☐ I have **assisted** the applicant with recording information on the form

☐ I have **assisted** the applicant in another way. *Specify*

☐ I have **provided immigration advice** (as defined in the Immigration Advisers Licensing Act 2007) and my details in Section H: Immigration adviser's details are correct.

Signature of person assisting

Date D D M M Y Y Y Y

Returning your documents

Please tick one of the following options	
Please return all documents to me by secure post at the address given at B3.	☐
I wish to collect my documents when ready. ***Note**: This option is not available in all branches, see your branch website at www.immigration.govt.nz/contactus to check if you can collect your documents.*	☐

Deciding whether you are eligible for a visa

Immigration New Zealand collects the information about you on this form to decide whether you are eligible for a work visa. We may also use the information to contact you for research purposes or to advise you on immigration matters.

Collecting the information is authorised by the Immigration Act 2009 and the Immigration Regulations made under that Act. You do not have to provide the information, but if you do not we are likely to decline your application.

Deciding whether you are eligible to board a flight to New Zealand

The information we collect may also be used to determine whether you are allowed to board a flight to New Zealand. We will not share your personal information with airline check-in agents; however, we will send a boarding message to the airline check-in agent based on the information you have provided in this form.

Immigration New Zealand may also share the information you have provided with other government agencies that are entitled to it by law, or with other agencies (as you have agreed in the declaration).

You are able to ask for the information we hold about you and have any of it corrected if you think it is necessary. The address of Immigration New Zealand is PO Box 3705, Wellington, New Zealand. **This is not where your application should be sent**.

Other documents we may need

Sometimes we may ask for additional documents or information so that we can consider it with this application.

Other documents you may wish to send

You may wish to send other documents or information so that we can consider it with this application. Send photocopies only (not original documents), as these documents will not be returned to you. If we need to see an original document, you will be asked to produce it later.

VisaView

It is an offence to employ a person who is not entitled to work in New Zealand. One way for employers to avoid committing this offence is to check a person's entitlement to work with Immigration New Zealand's online VisaView system. Disclosure of information through VisaView is authorised by legislation.

If you believe that an employer has been given the wrong entitlement information about you via VisaView, you may contact the Immigration Contact Centre (0508 558 855) to request correction of that information.

Section J Paying your application fee

To find out how much the fee is and where to send your application, use our office and fees finder at www.immigration.govt.nz/fees.

Note: some offshore branches do not accept credit cards. The office and fees finder contains information about alternative methods of payment.

Your application fee

Amount you are paying:

Currency

Application number *(office use only)*

Preferred methods of payment

We recommend that you use one of the following methods of payment for better security and faster processing:

☐ Bank cheque/bank draft

Credit card (choose one)

☐ Mastercard ☐ Visa

☐ SWITCH card (UK only) *SWITCH card Issue number*

Name of cardholder

Card number

CVC/CVV number

Note: your CVC/CVV number is the three-digit number found on the signature strip on the back of your credit card.

Expiry date D D M M Y Y Y Y

Signature of cardholder

Date D D M M Y Y Y Y

Other methods of payment

☐ Personal cheque. *Note that we will hold your application for 10 working days to allow the cheque to be cleared.*

☐ Cash. *Our New Zealand branches do not accept cash. Most of our branches outside New Zealand do not accept cash.*

☐ EFTPOS. *Note this option is only available for applications lodged in person in one of our New Zealand offices.*

We do not accept money orders.

newzealand.govt.nz